

Volunteer Application

Your Organization's
Logo

[Your Organization's Name]
[Address]
[Phone Number]
[Website URL]

General Information

Name:

Address:

City: State: Zip Code:

Mobile Phone: Home Phone:

Email Address:

Date of Birth (Volunteers must be at least 18 years of age):

How did you hear about us?

Availability

- | | | |
|---|---|---|
| <input type="checkbox"/> Weekday mornings | <input type="checkbox"/> Weekday afternoons | <input type="checkbox"/> Weekday evenings |
| <input type="checkbox"/> Weekend mornings | <input type="checkbox"/> Weekend afternoons | <input type="checkbox"/> Weekend evenings |

How many hours per month can you commit to volunteering?

- Less than 5 6 to 19 20 to 39 40+

Special Skills

Please summarize any special skills you have gained through school, work, volunteering, or hobbies (e.g., grant writing, accounting, public relations, event planning, graphic design, etc.).

Volunteer Experience

Do you have any previous volunteer experience?

- Yes (Please explain below) No

The following questions help us assess your experience.
You do not need experience in all of these areas to be a volunteer.

Have you ever [xxxx]

- Yes No

If yes, [xxxx]

Do you have experience with any of the following? (Please check all that apply.)

- [xxxx] [xxxx] [xxxx]
 [xxxx] [xxxx] [xxxx]
 Other – Please explain:

Special Skills

Please indicate the areas in which you're interested in volunteering:

- Administration:** Support day-to-day office operations. Requires computer and administrative skills and interaction.
- Retail:** Support day-to-day retail operations and merchandise sales.
- Facilities:** Support day-to-day facilities operations, ensuring a safe, clean environment for staff and visitors. Requires maintenance and cleaning.
- Events:** Performing set-up and tear-down and answering questions. Requires interaction with the public, familiarity with our policies and procedures, and some heavy lifting (up to 25 lbs.).
- Fundraisers:** Help identify, plan, and execute fundraising opportunities. Requires prior event planning experience and significant interaction with vendors and the public.
- Transport:** Must have a valid Driver License and provide proof of insurance.
- Social Media:** Sourcing and posting content on Facebook, Twitter, Instagram.

Special Skills (continued)

- Photography:** Take professional-quality, digital photographs for use in promotional materials. Some experience required. Must have camera equipment.
- Writing:** Copywriting for marketing and promotional materials and website content. Blogs/articles for [xxx]. Grant writing for nonprofits and familiarity with guidelines. Some experience required.
- Other:**

Emergency Contact Information

Name:

Relationship:

Moblie Phone: Home Phone:

Email Address:

Agreement & Signature

I certify that the information provided is true and complete. I understand [organization], at its sole discretion, reserves the right to refuse any applicant for any or no reason.

Signature

Date

Please send your application to: [\[Active hyperlink to email address\]](#)



Make a plan. Execute the plan. Keep getting funded.